PROJECT PREVENT GRANT PROGRAM

CFDA 84.184M

2019 Technical Assistance Webinar for Prospective Applicants

WEBINAR LOGISTICS

TECHNICAL ISSUES

- For assistance during the webinar, please contact the National Center on Safe Supportive Learning Environments at ncssle@air.org.

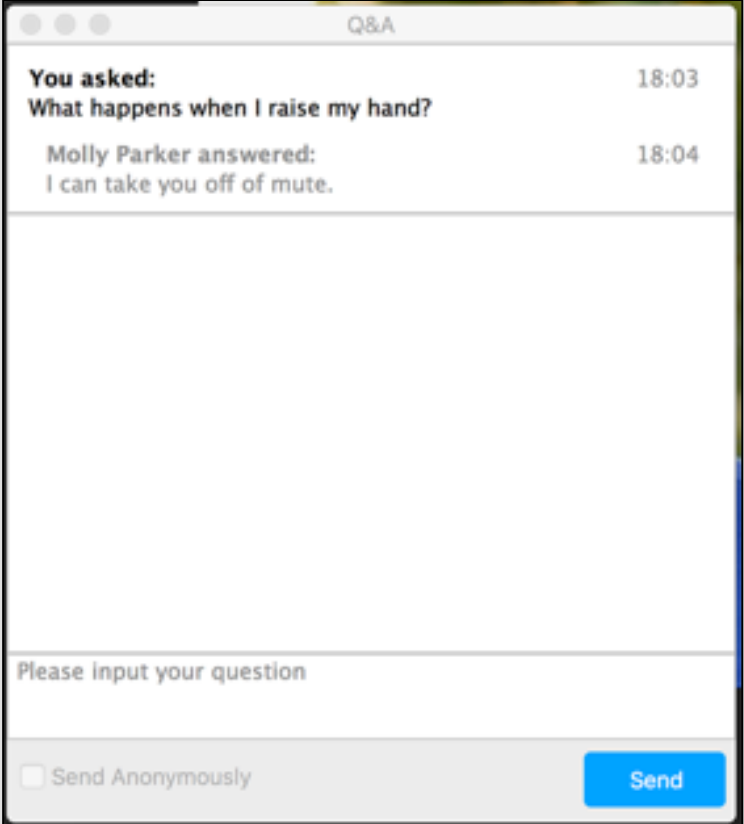## ARCHIVED WEBINAR WILL BE POSTED HERE

- https://safesupportivelearning.ed.gov/events/webinar/technical-assistance-webinar-project-prevent-grant-application

GROUND RULES FOR CALL

Please type your questions in the "Q&A" pane. Questions will be answered at the end of this presentation.

If for some reason your question is not addressed, please email Project.Prevent@ed.gov.

Enter Questions in Q&A Pane:

APPLICATION PACKAGE

The application package for the Project Prevent Program can be found at:

www.Grants.gov

You can also request a copy of the application package at Project.Prevent@ed.gov

**Please be sure to read through the application package before attempting to apply!

PROGRAM OVERVIEW

Application Deadline Date: July 15, 2019

Application Submission: Applications must be submitted electronically via www.Grants.gov.

Project Period: Up to 60 months.

Approximate Appropriation for FY 2019: $10,000,000

Estimated Number of Awards: 20 awards

Estimated Range of Awards: $250,000 to $1,000,000 per-year

Estimated Size of Awards: $487,500 per-year

Purpose: The purpose of the Project Prevent Grant Program is to provide grants to local educational agencies (LEAs) to increase their capacity to help schools in communities with pervasive violence to better address the needs of affected students and to break the cycle of violence.

Eligible Applicants: Local educational agencies (LEAs), i.e., public school districts including charter schools that are considered LEAs under State law.

PROGRAM OVERVIEW (CONT.)

APPLICATION REQUIREMENTS:

1. Description of the severity and magnitude of the problem and identification of schools to be served by the proposed project.

2. Collaboration and coordination with Federal, State, and local initiatives.

3. Building greater and more effective family engagement in the education of their children or students.

PROGRAM OVERVIEW (CONT.)

4. Creating or expanding partnerships with community-based organizations to provide supports and services to students and families.

5. Activities that will expand and improve LEA capacity to serve students exposed to pervasive violence and ensure affected students receive mental health services.

PROGRAM PRIORITIES

Absolute Priority: Expanding the capacity of LEAs to assist schools in communities with pervasive violence to break the cycle of violence by better meeting the needs of affected students.

PROGRAM PRIORITIES

Competitive Preference Priority 1 -- Collaboration with a Local Mental Health Agency (0 or 8 points)

A application that includes a memorandum of agreement (MOA) or memorandum of understanding (MOU) signed by the authorized representative of a local mental health agency that agrees to collaborate with the applicant on the proposed project.

PROGRAM PRIORITIES

Competitive Preference Priority 2 -- Fostering Knowledge and Promoting the Development of Skills that Prepare Students to be Informed, Thoughtful, and Productive Individuals and Citizens (up to 2 points).

Supporting projects likely to improve student academic performance and better prepare students for employment, responsible citizenship, and fulfilling lives, including by preparing children or students to do one or more of the following:

- Develop positive personal relationships with others.

- Develop determination, perseverance, and the ability to overcome obstacles.

- Develop self-esteem through perseverance and earned success.

- Develop problem-solving skills.

- Develop self-regulation in order to work toward long-term goals.

OVERVIEW OF REVIEW PROCESS

Applications received by the deadline are screened by Federal staff for eligibility and to ensure requirements are met. (Agencies submitting ineligible applications will receive an ineligible letter)

Eligible applications are read and scored by a panel of 3 external peer reviewers.

All applicants (successful and unsuccessful) will be notified via letter in writing or email.

We anticipate making all awards by 9/30/19.

We anticipate posting a list of awardees on our website by 10/30/19.

SELECTION CRITERIA

(A) Need for Project (15 points)

(B) Significance (15 points)

(C) Quality of the Project Design (15 points)

(D) Quality of the Project Services (25 points)

(E) Quality of the Management Plan (15 points)

(F) Quality of the Project Evaluation (15 points)

PERFORMANCE MEASURES

Under the Government Performance and Results Act (GPRA), performance measures have been established to evaluate the overall effectiveness of the Project Prevent Grant Program.

The GPRA measures for this program are:

1. **The percentage of grantees that report a measurable decrease in violent, aggressive, and disruptive behavior in schools served by the grant.**

2. **The percentage of grantees that report a measurable increase in the number of students in schools served by the grant receiving school-based and community mental health services to address student needs resulting from exposure to violence.**

3. **The percentage of grantees that report a measurable increase in the school engagement (as defined in the Notice Inviting Applications) of students served by the grant.**

4. **The percentage of grantees that report a measurable increase in the quality of family engagement and grantee engagement with community-based organization(s), as defined and measured by the grantee.**

PERFORMANCE MEASURES (CONTINUED)

ED School Climate Surveys (EDSCLS)

- In early 2013, ED announced that a high priority would be placed on efforts to help the nation's schools "create safer and more nurturing school climates."

- In order to facilitate school climate measurement, ED has developed a new, high-quality, adaptable suite of surveys and associated web-based platform called the US Department of Education School Climate Surveys (EDSCLS).

- The EDSCLS is available to schools, school districts, and States.

- The platform can be downloaded free of charge from the NCSSLE website at (https://safesupportivelearning.ed.gov/edscls).

- EDSCLS provides user-friendly school climate reports back to users in real time.

Absolute Priority: Is required to be eligible. Applicants that fail to meet the absolute priority will be considered ineligible for funding.

Competitive Preference Priority Points: Are not required to be eligible. You can choose to address one or both of the competitive preferences.

Administrative Costs vs. Indirect Costs: These are different. Refer to pages 17, 18, and 55.

RECENT QUESTIONS (CONT.)

Charter Schools: Charter Schools that are considered LEAs under State law and do not currently have an active grant under this program are eligible. Charter schools must provide proof of eligibility. Refer to pages 7, 20 and 21.

Eligibility of Area Educational Districts, Educational Service Centers or other similar entities: If these entities are considered LEAs under state law, they are eligible to apply for funding under this program. However, proof of LEA status should be uploaded as an attachment with the application. If possible, this should take the form of a letter from the applicable State Education Agency verifying the status of the entity as an LEA.

LEA Consortium: A consortium of LEAs may apply. The LEAs that comprise the consortia must ALL be: (1) entities that are considered an LEA under state law, and (2) not currently have an active grant under this program.

Budget Period: Awards will be made ranging from approximately $250,000 to $1,000,000 per-year depending on the scope of work. We have approximately $10,000,000 available for grants under Project Prevent and plan to make approximately 20 awards. The average size of the grant will be $487,500 per-year if we make 20 awards.

Lobbying Form: Even if you don't participate in any lobbying activities, you must still complete boxes 1-4 and enter N/A for the remaining boxes to submit your Disclosure of Lobbying Activities Form (SF-LLL).

RECENT QUESTIONS (CONT.)

Vendor Participation: If a vendor or individual not employed by the applicant assists in preparing an application for an ED grant, and subsequently is interested in providing contract services after the applicant receives a grant award, a close examination of all activities may be warranted to ensure the above procurement procedures were followed, consistent with fair and open competition, and other restrictions not violated.

Hiring of Additional Staff: Under Application Requirement #3, applicants can use funds to improve the range, availability, and quality of school-based mental health services by hiring qualified school psychologists, school counselors, or school social workers with experience in violence prevention and responding to the mental health needs of students who have experienced trauma as a result of exposure to violence.

APPLYING FOR A GRANT

If you have not applied for a grant before, the first step in the process is obtaining a Data Universal Numbering System (DUNS) number from Dun & Bradstreet. You can request a DUNS number for free in order to do business with the Federal government. Visit their website at http://fedgov.dnb.com/webform

It takes approximately 1-2 days to obtain a DUNS number.

Next you will need to ensure that your organization is registered with the System for Award Management (SAM), which is located at www.sam.gov. In order to complete your SAM registration, you must have your organization's Taxpayer ID Number (TIN) and taxpayer name.

If you have a SAM registration and have not updated since last year, please make sure it is active. You may need to reactivate your account as accounts must be updated annually.

APPLYING FOR A GRANT (CONT.)

The SAM registration can take a couple of weeks, depending upon if you need to obtain a DUNS, TIN, reactivate your account, CAGE code validation, or have errors in your registration. Thus, it is recommended that you register immediately at the SAM website in order that this process is completed early and in time for submitting your application on Grants.gov. Please note: An active SAM account is needed in order to submit your application on Grants.gov. Also, once your SAM registration is active, it will take 24-48 hours for the information from SAM to upload to Grants.gov and be available so you can submit your application through Grants.gov. Refer to pages 32 & 33.

APPLYING FOR A GRANT (CONT.)

For assistance registering on SAM, you may refer to the Quick Start Guide for Grant Registration under the HELP Section of the SAM website. You may also contact the Federal Service Desk located under the Help Section.

You must complete an Authorized Organization Representative (AOR) profile and enter a user name and password on Grants.gov in order to submit an application. Instructions for completing this are on the Grants.gov website under the Registration link. The E-Business (e-Biz) Point of Contact at your organization must confirm you as an AOR through the Grants.gov system. The time for this validation depends upon the responsiveness of your e-Biz point of contact. At any time, you can track your AOR status on the Grants.gov website

APPLYING FOR A GRANT (CONT.)

When submitting an application, please allow enough time for the file to upload by the deadline. We strongly recommend that you do not wait until the last day to upload your application because if there are problems with your submission, you still have time to fix your application and resubmit. Information regarding submitting your application and checking the status can be found on pages 32-35 of the application package.

An application must be fully uploaded and received by the deadline of 11:59:59 pm Washington DC time on July 15, 2019. This does not mean that as long as you hit the submit button by this timeframe it is accepted. Since the baud rate of transmission, size of your application, internet connection, and firewalls within your organization may play a part in how fast your application transmits, it is recommended that you not wait until the application deadline date to begin transmitting your application.

After you submit your application to Grants.gov, you will receive from Grants.gov an automatic notification of receipt that contains a Grants.gov tracking number. This notification indicates receipt by Grants.gov only and is not a receipt by the Department. The Department will retrieve your application from Grants.gov and send a second notification to you by email. This second notification will let you know if your application was submitted successfully and will assign your application a PR/Award number, which identifies your application at the Department. Please make sure you have received this second notification before considering your application uploaded.

APPLYING FOR A GRANT (CONT.)

When attaching files to your application, they must be in a .PDF read-only, non-modifiable format. PDF files are the only Education approved file type accepted as written in the Federal Register notice. We will not accept any other attachments so make sure your Word and Excel documents are converted to PDF. Also, the Department will not accept any attachments that contain files within a file, such as PDF Portfolio files, or a fillable .PDF file. Any attachments that contain password protected files cannot be accessed by our system and will not be read. Please make sure you do not password protect any documents uploaded to Grants.gov

There are naming restrictions for files uploaded on Grants.gov as mentioned on page 35 of the application package. An application cannot be processed if there are two or more files with the same name or if your application name is 50 characters in length or contains special characters. Applications will be rejected if they do not meet the Grants.gov guidelines.

QUESTIONS.......

COMPETITION MANAGER

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